Answergrove pilot on one site: the two-week plan

What you get in two weeks: your team asks real questions about the documents on one SharePoint site or library and gets answers with the document, page and version behind each one. Before that, a check of who can see what on that site. At the end, a written summary: what worked, what did not, and a fixed price for the next step if you want one. 1,500 EUR fixed, credited toward the rollout if you proceed. If it is not what you need, it ends on day 10.

Where the pilot runs: in the Microsoft Azure environment of SIA KSJ, region Sweden Central, in the EU. The AI is Azure OpenAI in the EU Data Zone, under Microsoft's data protection terms. You need no Azure subscription for the pilot, and there is no Azure bill for you. SIA KSJ acts as your processor under Article 28 of the GDPR and deletes all pilot data, including the search index, document excerpts and logs, within 30 days after the pilot ends. If you continue, Answergrove is installed in your own Azure subscription and runs there.

What you provide:

- The site or library, and 5 to 10 real questions your team asks about it.
- About ten minutes of your Microsoft 365 Global Admin: two app registrations with consent, one that only reads the chosen site and one that signs your users in, created with my step-by-step script and removable after the pilot. The assistant's web part is also added to your App Catalog, so that it can be shown on a SharePoint page; I guide it step by step.
- The people who will ask the questions in week two.

Week 1

Day 1-2: access check. The assistant answers each person from every document that person can open. If a folder, for example HR or contracts, is shared more widely than it should be, the assistant would make it easy to find. So first I list who can see what on the site: external users, sharing links, folders with their own permissions. You get the list before anything is indexed and decide what to close first.

Day 3-4: the assistant reads the site's documents in the pilot environment. This is called indexing, and without it the assistant has nothing to answer from. It also gets its own page on that site, where your people will ask their questions. The page stays hidden from users until the permission test on day 5 is passed.

Day 5: permission test with a restricted document you choose. A person who may not open it must get no answer from it. You get the result in writing.

Week 2

Day 6-9: your people ask real questions. Every answer shows the document, page and version, so they can check it. Questions it could not answer are logged, so the summary shows what is missing. In the same days I check with your Azure admin that your Azure subscription has the AI model quota that Answergrove needs, and request more if necessary, so there are no surprises in the rollout price on day 10.

Day 10: written summary: answered, not answered and why, what would improve results, and a fixed scope and price for the rollout if you want it, with the 1,500 EUR credited.

After day 10 the results are yours. If you continue, Answergrove is installed in your own Azure subscription. If not, the Answergrove page and the two app registrations are removed with your admin, and all pilot data is deleted within 30 days. To start: reply with the site or library address and the week you prefer. To stop: nothing, it ends on day 10.